



PARUL UNIVERSITY

OBSERVER'S REPORT

1.1	Name of Observer :		
1.2	Institute Name of Observer :		
1.3	Designation :		
2.1	Date of Duty :		
2.2	Name & Centre No. of the Examination Centre :		
2.3	Name of Examination :		
2.4	Time of Arrival at the Centre :		Departure at :
2.5	Subject codes for which Exams are conducted on the day of duty :		
Morning Session - Student Details			
Subject Code	Present	Absent	Total
Evening Session - Student Details			
Subject Code	Present	Absent	Total

3	Observations
3.1	Time of Password Received :
3.2	Any trouble in retrieving/printing question paper ?
3.3	Are you satisfied with the seating arrangement of the students ?
3.4	Whether the supervision was satisfactory ?
3.5	Total Number of blocks :
3.6	Total Number of Jr. Supervisors on duty:
3.7	Whether UFM, if any, are sent to the University on the same day ?
3.8	Whether the packets of written answer books were sealed in your presence ?
3.9	Total Number of Packets as per Block :
3.10	*Have any case of outside interference come to your notice? Yes/No If yes, please give details and action taken:
3.11	*What is your opinion about conduct of Examination of this centre:
3.12	*If you find any serious irregularities in the conduct of exam it may be brought to the notice of Controller of Examination:
3.14	*Additional Remark:

*Please enclose separate sheet if required

Name & Sign of Observer	Name & Sign of Institute Coordinator	Name & Sign of Institute Centre Incharge
Contact No:	Contact No:	Contact No: